



Salt Lake City Department of Public Utilities  
Storm Water Division  
1530 S. West Temple  
Salt Lake City, Utah 84115

**Stormwater Discharge Permit for Construction Activities  
Notice of Intent – Annual Renewal**

Date (Internal SLCDPU Only): \_\_\_\_\_  
PUT# (Internal SLCDPU Only): \_\_\_\_\_

Submission of this Notice of Intent (NOI) Permit Renewal constitutes the understanding that the party(s) identified in Section I of this form intends to continue to be authorized under Salt Lake City's Construction Activities Discharge Permit number: SW \_\_\_\_\_ for another year. If the project continues beyond this year, the permit must be renewed again prior to the expiration date. As a Permittee, this renewal obligates such discharger to comply with all the terms and conditions of Salt Lake City's Storm Water Ordinance Title 17.84 and the State of Utah UPDES Construction General Permit including annual inspections and maintenance of post-construction BMPs. If the State of Utah (DWQ) updates the UPDES permit as part of the 5-year permit cycle, then as Permittee the owner/operator will adhere to all new requirements of the State permit and adjust all plans to meet those requirements.

☐ Check this box to confirm that no changes to original Permittee's Owner and Operator (Section I), or SWPPP Coordinator (Section III) have occurred. If any changes have occurred, please fill out the appropriate sections below to reflect the new roles of the respective party.

**I. OWNER INFORMATION:**

Name (Owner): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**OPERATOR INFORMATION:**

Name (Operator): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

\*If you have more co-permittees than space allows on this form, please use back of page.

**II. SITE INFORMATION:**

Name (Facility/Project): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Site Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**III. SWPPP COORDINATOR:**

Name of the contact person responsible for overseeing implementation and coordination of the SWPPP on behalf of the Owner/Operator if different from the Owner/Operator contact:

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_

**IV. CERTIFICATION**

*I certify under penalty of law that I am duly authorized to sign this NOI, and that I have read and understand the Part 1 eligibility requirements for coverage under the UPDES CGP for storm water discharges from construction activities. I further certify that to the best of my knowledge, all discharges and BMPs that have been scheduled and detailed in a storm water pollution prevention plan will satisfy requirements of this permit. I understand that continued coverage under this permit is contingent upon maintaining eligibility as provided herein.*



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*I certify under penalty of law that this document and all attachments were prepared under the direction or supervision of those who have placed their signature(s) below, in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

**If the SLC permit has already expired, then construction activities shall not continue until the Owner and Operator have renewed a *SLC Construction Activities Discharge Permit*.**

**Owner:** (print name and signature of responsible person for the Permittee from first page)

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Operator/Contractor:** (print name and signature of the Operator from first page)

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Fee:** Amount of Permit Fee Enclosed: \$ \_\_\_\_\_

**Who must file for a Notice of Intent for Permit Renewal (*NOI-R*) form?**

- (a) Owner: The party that owns/leases the land on which the construction activities occur and has ultimate control over the project; OR
- (b) Operator: The party that has the day-to-day operational control of the project and site activities and ensures compliance with this permit.

**Where to file Notice of Intent for Permit Renewal (*NOI-R*) form:**

If submitting electronically, the *NOI for Permit Renewal* form must be sent to:

[PUDevServ@slcgov.com](mailto:PUDevServ@slcgov.com);

If submitting hardcopy, send with permit renewal fee to the following address:

**Salt Lake City Corporation  
Department of Public Utilities  
Attention: SLCDPU Contracts Office  
1530 South West Temple  
Salt Lake City, UT 84115**

**Permit Renewal Application Fees: \$132**

**MAKE CHECKS PAYABLE TO:** Salt Lake City Department of Public Utilities